

DECISIONS DELEGATED TO OFFICERS

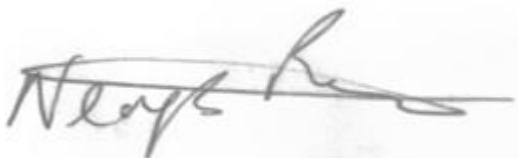
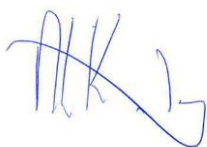

Decision title:	Social Housing Decarbonisation Fund - Award of Stock Condition Survey Contract
Decision date:	11/05/2023
Source of delegation:	Cabinet, on 16 November 2022 , resolved to: 4. Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services / S151 Officer to spend the HRA funds together with the Social Housing Decarbonisation Fund grant funding for the purposes of the proposed retrofit scheme, including entering into contracts with contractors to deliver the works.
What decision was made?	To award a contract to Baily Garner LLP for stock condition surveys for the Social Housing Decarbonisation Fund (SHDF) wave 2.1. The value of the contract is up to £182,602.14.
Purpose:	Cabinet, on 16 November 2022, resolved to grant approval for Oxford City Council to submit a funding bid in the Social Housing Decarbonisation Fund (SHDF) 2.1 bidding round in November 2022, seeking a government funding contribution towards a retrofit programme for around 300 Council houses. The Head of Corporate Strategy, on 22 May 2023 , took a decision to enter into a grant funding agreement to secure funds from the SHDF wave 2.1.
Reasons:	The stock condition surveys are required in order to confirm eligibility for the funding. The decision to award the contract allows this work to be progressed. The contract has been called-off from a framework procured by the council in 2022, compliantly and in accordance with the framework requirements.
Decision made by:	Stephen Gabriel, Executive Director (Communities and People)
Other options considered:	Not to award a contract for the delivery of the stock condition surveys. This option was rejected due to the requirement for the surveys in order to confirm eligibility for funding.
Documents considered:	None

Key or Not Key:	Not Key
Wards significantly affected:	None
Declared conflict of interest:	None
This form was completed by: Name & title: Date:	Juliet Nicholas Energy and sustainability Manager 22/05/2023

Approval checklist

Approver	Name and job title	Date
Decision maker	Stephen Gabriel Executive Director (Communities and People) S.C.V	22/05/2023

Consultee checklist

Consultees	Name and job title	Date
Senior officer	Nerys Parry Head of Housing Services 	11/05/2023
Head of Financial Services	Nigel Kennedy, Head of Financial Services 	22/05/2023
Head of Law and Governance	Rhian Davies, Interim Head of Law and Governance 	17/05/2023